

Careers guidance and access for education and training providers

**Statutory guidance for schools and
guidance for further education colleges
and sixth form colleges**

December 2025

Policy statement on provider access

Thrybergh Academy : Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8 to 11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11)

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

RNN Group (Rotherham College, Dearne Valley College & North Notts. College)
AMRC (Advanced Manufacturing Research Centre)
National Horseracing College
Sheffield Hallam University
The University of Sheffield
Wickersley 6th Form
TRC (Thomas Rotherham 6th Form College)
Maltby 6th Form
RUCST (Rotherham United Community Sports Trust)

Management of provider access requests

Procedure

A provider wishing to request access should contact

Mrs Chloe Westmoreland c.westmoreland@thrybergh.com

Opportunities for access

The school offers the four provider encounters required by law (marked in bold text) and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you.

	Autumn Term	Spring Term	Summer Term
Year 8	Careers In the Curriculum Lessons English History Art ICT HEPP assembly and workshop	Get up to speed with STEM – exhibition by educators and employers in STEM - 60 students CIC Lessons Science MFL DT Maths	CIC Lessons Geography PE
Year 9	Options Interviews for GCSE choices CIC Lessons English History Art ICT	AMRC assembly Henry Boot Assembly HEPP assembly and workshop CIC Lessons Science MFL DT Maths	CIC Lessons Geography PE
Year 10	RNN Group taster session full day visit Life Skills – work experience preparation sessions CIC Lessons English History Art ICT	Y10 Careers Day including Careers Fair HeppSY session on careers day CIC Lessons Science MFL DT Maths	Y10 Work Experience CIC Lessons Geography PE Post-16 individual meetings with Careers Adviser in school

	Autumn Term	Spring Term	Summer Term
Year 11	<p>Post 16 provider assemblies Wath 6th Form RUCST TRC RNN AMRC Wickersley 6th Form</p> <p>Post-16 individual meetings with Careers Adviser in school Applications begin</p> <p>Y11 Careers Day including Careers Fair</p> <p>CIC Lessons English History Art ICT</p>	<p>Post-16 interviews continue with Careers Adviser Applications to be completed</p> <p>Selected students visit Oxford Uni</p> <p>Mock Interviews with local colleges and employers</p> <p>CIC Lessons Science MFL DT Maths</p>	<p><i>No encounters – legislation requires encounters to take place by 28 February if in year 11</i></p> <p>Confirmation of post-16 education and training destinations for all pupils</p> <p>CIC Lessons Geography PE</p>

Premises and facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approval and review

Approved by Governors at Curriculum and Standards Committee

Next review: 10.12.26

Signed: Joanne McCreath Chair of Governors

Adrian May - Head teacher



Department
for Education

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